

May 13, 2014 LNNLRCD Meeting

I. Call to Order and Roll Call – Glenn called the meeting to order at 7:00PM.

Board Members Present Glenn Baldwin – President Marty Portner – Vice President

John Harris – Secretary Steve Larry – Member at Large

Board Members Absent Tim Spelde – Member at Large

II. Pledge of Allegiance

- III. Motion to Approve Agenda John motioned to approve the agenda and Marty seconded the motion. The board approved the motion unanimously by roll-call vote. [05-14-01]
- IV. Motion to Approve 11/25/13, 12/10/13, & 4/8/14 Minutes: Marty motioned to approve the 11/25/13 and 12/10/13 minutes and Steve seconded the motion. The board approved the motion unanimously by roll-call vote. [05-14-02] 4/18 minutes tabled.
- V. Motion to Approve Treasurer's Report: Marty motioned to approve the treasurer's report and Steve seconded the motion. The board approved the motion unanimously by roll-call vote. [05-14-03] Becky said that the treasurer's report will look a little different on the next budget vs. actual, which will be shown in July as it will have new line items that will reflect all of the expenditures related to the Lake Court Center, as Steve asked her to do.

VI. Board Member Reports

- Α. **Glenn Baldwin** - Glenn said that when he sat down with Becky to review the budget, he took into account the fact that their revenues from taxes have gone down in the past few years from approximately \$179,000 to about \$129,000. With the lowered amount of money for them to work with, he tried to focus the RCD's spending mainly on the lake. In the next few weeks he will be looking at ways to decrease costs in other areas such as grounds. Glenn would like the board to revisit their decision to repair the roof as it was last fixed in 2004 – he would like to table it to have it assessed to see if they could just do a repair of part of the roof as he is not comfortable spending \$20,000 on the roof when they are looking at spending around \$500,000 in the near future on dredging. Marty asked Shawn Parish what he found when he took a look at it. Shawn said that the reshingled area that they did seems to be holding up; however, he did notice that the roof has a swale in it that starts at the edge and goes up about 10 ft for the whole length of the roof that stays moist after a rain. Steve said that perhaps they could have a roofing contractor to look at the roof to see what it minimally would need to repair it. Marty suggested that they could hire a structural engineer to assess it to. They decided to have a contractor look at it and give them some feedback.
- B. Marty Portner No report
- C. John Harris Private Garbage Thrown Out in the LCC Dumpster John said that he saw a woman dump 3 bags of private trash in the LCC dumpster and when he told her

that she wasn't supposed to do that, she ignored him. He called security, who was able to obtain information on the owner of the vehicle and said that they would follow up with the RCD on that. Becky said that once she gets that info from security she can send them a letter.

Steve Larry – 1. Upper Babbling Brook Progress - The original work cost about \$80,000 less than they had budgeted and so they were able to re-budget \$8,000 of the money to extend some of the remeandering of the stream bank. They are reserving about \$70,000 of the money for phase 2. John said that he heard a lot of positive feedback on the fishing in Lost Lake and how clear the lake is and that there is actually vegetation growing in the lake. The RCD's efforts in shad and carp removal and upstream and lake shoreline work has a positive effect on the lake. 2. LCC Cost Sharing with POA -Steve said that he spoke to Mike Robinson about the 50/50 plan that the RCD voted on last month after they adjusted it based on feedback from POA board members that were in the audience. Some of the suggestions that the RCD considered was moving the deadline back to January from May to accommodate the POA's budget and breaking down the budget so that all of the LCC's expenses are shown. Steve also let the POA know that he was available if they needed him during their executive meeting to answer questions. To date he has had no official response from them. Steve read into the record the e-mail correspondence that he has had with Mike Robinson (see attachment 1).

VII. **New Business**

- A. Motion to Approve New Rental Fee for Private Parties: Steve motioned to approve the new rental fee of \$25 an hour for private rentals with a two hour minimum for rentals with or without alcohol, effective June 1, 2014 and Glenn seconded the motion. The board approved the motion unanimously by roll-call vote. [05-14-04] Marty said that at some point he would like to add an addendum that states that non-profit organizations and certain organizations such as the fishing club. Steve said that they can focus on that if need be if the POA chooses an hourly rate program vs. a 50/50 program.
- B. Motion to Approve Glenn President, Marty VP, John Secretary, Becky Treasurer:: Steve motioned to approve Glenn Baldwin as President, Marty Portner as VP, John Harris as Secretary, and Becky Breckenfelder as Treasurer and John seconded the motion. The board approved the motion unanimously by roll-call vote. [05-14-05]
- C. Motion to Accept Tentative FY2014-2015 Budget & Appropriation Ordinance (Order to be filed for public inspection for 30 days) Steve motioned to accept the Tentative FY2014-2015 Budget & Appropriation Ordinance and Order it to be filed for public inspection for 30 days and Marty seconded the motion. The board approved the motion unanimously by roll-call vote. [05-14-06] (see attachment 2) The board discussed dredging in the future and whether there are grants available to help with that.
- D. Motion to Approve Resolution 02-2014 Calling Public Hearing on Budget & Appropriation Ordinance (Notice of Hearing to be published in Local Newspaper one week prior): Steve motioned to approve Resolution 02-2014 Calling Public Hearing on the Budget & Appropriation Ordinance to take place on June 19, 2014 with Notice of Hearing to be published in Local Newspaper one week prior and Marty seconded the motion. The board approved the motion unanimously by roll-call vote. [05-14-07] (see attachment 3)
- VIII. **Guest Comments –** Carol Brown asked if repairing the roof was still in the budget and Marty said yes. Carol asked about the income that the RCD expects and Becky said that

\$360,000 is expected to be received by the grant and \$138,000 will be estimated to be carried over.

Dave Shaw – Dave asked for a breakdown of the insurance and Becky explained that it is shown in 3 different areas. He asked about the security and Becky said that that is broken down in two different places. Dave asked about the roof and Steve said that they have budgeted for the roof and that they will be looking at it further.

Dave commented on the RCD's website and their description of what they provide the community regarding the LCC.

Motion to Adjourn – Steve motioned to adjourn the meeting at 8:00PM and John IX. seconded the motion. The board approved the motion unanimously by roll-call vote. [05-14-081

May 13, 2014 Motion List

- 1. John motioned to approve the agenda and Marty seconded the motion. The board approved the motion unanimously by roll-call vote. [05-14-01]
- 2. Motion to Approve: 11/25/13, 12/10/13, & 4/8/14 Minutes Marty motioned to approve the 11/25/13 and 12/10/13 minutes and Steve seconded the motion. The board approved the motion unanimously by roll-call vote. [05-14-02]
- 3. Marty motioned to approve the treasurer's report and Steve seconded the motion. The board approved the motion unanimously by roll-call vote. [05-14-03]
- 4. Steve motioned to approve the new rental fee of \$25 an hour for private rentals with a two hour minimum for rentals with or without alcohol, effective June 1, 2014 and Glenn seconded the motion. The board approved the motion unanimously by roll-call vote. [05-14-04]
- 5. Steve motioned to approve Glenn Baldwin as President, Marty Portner as VP, John Harris as Secretary, and Becky Breckenfelder as Treasurer and John seconded the motion. The board approved the motion unanimously by roll-call vote. [05-14-05]
- 6. Steve motioned to accept the Tentative FY2014-2015 Budget & Appropriation Ordinance and Order it to be filed for public inspection for 30 days and Marty seconded the motion. The board approved the motion unanimously by roll-call vote. [05-14-06]
- 7. Steve motioned to approve Resolution 02-2014 Calling Public Hearing on the Budget & Appropriation Ordinance to take place on June 19, 2014 with Notice of Hearing to be published in Local Newspaper one week prior and Marty seconded the motion. The board approved the motion unanimously by roll-call vote. [05-14-07]
- 8. Steve motioned to adjourn the meeting at 8:00PM and John seconded the motion. The board approved the motion unanimously by roll-call vote. [05-14-08]

ATTACHMENT 1, (PAGE 1 OF 2)

From: Steve Larry May 13, 2014

To: Michael Robinson' 'UnitedLostLakePOA' 'Barb Wiese' 9 More...

Thank you for your response Mike and clarification. Based on the information supplied in your emails below re, the ULLPOA Board's decision, it appears that the POA Board basically discounted my April 8, 2014 email that outlined the need to make a decision based on the three alternatives to cost sharing presented to them by the RCD. None of these include paying an hourly fee in and of itself and none excluded recognition of community organizations that are a part of the POA memberships' expectations of being important to the community at large. As a result of the Board's decision to both exclude the community's welfare and ignore a fair and balanced cost sharing program to sustain the Community Center, the current "50/50" program will remain the program set to begin January 1, 2015. There will be no opportunity for the ULLPOA Board to rent the facility on an hourly basis and leave the rest of the community to fend for themselves, effectively reducing the POA Board to a regulatory organization vs. one that should be an advocate and supporter of the community and its organizations. Over the last seven months, we have asked to engage the POA Board in face-to-face conversations re. the need and solutions to cost sharing to save the community center to no avail. We hope in the next seven months prior to January 1, that possibly your board will have a change of heart and consider their opportunities to consider what we thus far have only been able to communicate to them through emails. As I have closed every one of my emails to you and the POA Board, I remain available to meet with you and your board to answer questions and discuss concerns. Steve

Note: You have my permission to read this in its entirety at your May meeting since it will answer any questions the community may have re. our current response.

From: Michael Robinson [mailto:mhrobinson@grics.net]

Sent: Tuesday, May 13, 2014 10:59 AM

To: 'Steve Larry'

Cc: 'UnitedLostLakePOA'; 'Barb Wiese'; 'Carol Brown'; 'Charlie Moore (ULLPOA)'; 'Dave Stewart'; 'Jerry Sellers'; 'Mary

Anne Bortman'; 'Michael Huber'; 'Sue Hill'; 'RCD'; beckybelle@yahoo.com

Subject: RE: motion for Saturday

Hello Steve. The motion that Barb is going to make will hold the ULLPOA financially responsible only for its monthly Board meetings. The library will be open during our monthly Board meetings. Other community events such as Easter Egg Dash, Christmas Party, etc. will be decided at a later time. Individual groups currently using the LCC will need to make individual arrangements with the RCD. Mike

From: Steve Larry [mailto:scl.schrm@gmail.com]

Sent: Tuesday, May 13, 2014 9:35 AM

To: 'Michael Robinson'

Cc: 'UnitedLostLakePOA'; 'Barb Wiese'; 'Carol Brown'; 'Charlie Moore (ULLPOA)'; 'Dave Stewart'; 'Jerry Sellers'; 'Mary Anne Bortman'; 'Michael Huber'; 'Sue Hill'; 'RCD'; beckybelle@yahoo.com

Subject: RE: motion for Saturday

Mike, before I respond to the information you have provided me below, would you clarify that the ULLPOA has decided NOT to accept any of the options presented to it, including the "50/50" cost sharing program the RCD voted to adopt at its April meeting. In addition, what Barbara is going to present as a motion specifically EXCLUDES any and all community organizations that are currently supported by or recognized by the ULLPOA, such as Senior Focus, library, community events such as the Easter Egg Hunt, Christmas Party, etc., basically distancing itself from any and all community programs now and into the future and operate as a separate entity within the community. Thanks, Steve

From: Michael Robinson [mailto:mhrobinson@grics.net]

Sent: Monday, May 12, 2014 9:30 PM

To: Steve Larry

Cc: UnitedLostLakePOA; Barb Wiese; Carol Brown; Charlie Moore (ULLPOA); Dave Stewart; Jerry Sellers; Mary Anne

Bortman; Michael Huber; Michael Robinson; Sue Hill

Subject: FW: motion for Saturday

Hello Steve. At tonight's Executive Session the ULLPOA Board members present agreed on the following motion being made by our Board Secretary at the meeting on Saturday May 17th. Mike

From: Barbara Wiese [mailto:wiese barbara@yahoo.com]

Sent: Monday, May 12, 2014 8:38 PM

To: Michael Robinson; Sue Hill; Carol Brown; Mary Anne; Mike Huber; Jerry Karen Sellers; Dave Barb Stewart; Charlie Moore

(ULLPOA); UnitedLostLakePOA Subject: motion for Saturday

My motion will be:

The ULLPOA Board will pay to the RCD the established rate as set by their board, to rent the LCC for the monthly ULLPOA Board business meetings.

further motion 2

Any other activity will be the responsibility of the individual group. Each group to schedule and pay their own way with the RCD.

Barb

ATTACHMENT 2 (PAGE 1 OF 3)

AN ORDINANCE ADOPTING A COMBINED ANNUAL BUDGET AND APPROPRIATING SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE LOST NATION-NEW LANDING RIVER CONSERVANCY DISTRICT OF ILLINOIS FOR THE FISCAL YEAR BEGINNING MAY 1, 2014 AND ENDING APRIL 30, 2015, AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE, AND THE AMOUNT APPROPRIATED FOR EACH OBJECT OR PURPOSE

BE IT ORDAINED by the Board of Trustees of the Lost Nation-New Landing River Conservancy District of Illinois.

SECTION 1. That the following sums of money in the total amount of \$612,164.74 or as much thereof as may be authorized by law, be and the same are hereby appropriated for the corporate purposes of the Lost Nation-New Landing River Conservancy District of Illinois as hereinafter specified for the fiscal year beginning May 1, 2014, and ending April 30, 2015:

GENERAL, ADMINISTRATIVE AND OPERATING EXPENSE

| Administration | | |
|---------------------------------------|-----------------|------------|
| Licenses, Membership, Permits | \$ 75.00 | |
| Miscellaneous | 1,000.00 | |
| Per Diem | 1,350.00 | 2,425.00 |
| Education | | 50.00 |
| Insurance, Fire, Extended | | 918.00 |
| Lake and Beach Maintenance | | |
| Beach | 1,500.00 | |
| Dam | 1,000.00 | |
| Dock, Boat, Lake Equip. & Lake Plants | 2,000.00 | |
| Fish | 6,100.00 | |
| Silt and Bank Erosion Control | 7,500.00 | |
| Stabilization Rebate Program | 5,000.00 | |
| Upper Babbling Brook (Grant Funded) | 351,737.70 | |
| Watershed Partnership | 3,000.00 | 377,837.70 |
| Land and Building | | |
| Lake Court Center | | |
| Capital Expenditures Over \$2,000 | | |
| Roof | 20,000.00 | |
| LCC Garbage Removal | 550.00 | |
| Gas & Electric | 6,000.00 | |
| General Maintenance Under \$2,000 | 2,000.00 | |
| LCC Insurance | 482.00 | |
| LCC Mowing/Grounds Maintenance | 1,500.00 | |
| Parking Lot Maint. Under \$1,000 | 1,000.00 | |
| LCC Security | 550.00 | |
| LCC Snow Removal | 400.00 | |
| LCC Supplies | 1,000.00 | |
| Tennis Court & Playground | 500.00 | |
| LCC Water & Sewer | 1000.00 | |
| Mowing/Grounds Maintenance | 5,500.00 | |
| Pop machine supplies | 500.00 | |
| Repairs and updates (Grounds) | 4,500.00 | |
| Snow Removal | 350.00 | |
| Supplies (Grounds) | <u>1,000.00</u> | 46,832.00 |

ATTACHMENT 2 (PAGE 2 OF 3)

| Office Supply and Postage | | |
|--|-----------------|------------|
| Equipment and supplies | 2,000.00 | |
| Postage and delivery | 500.00 | 2,500.00 |
| Printing and Communication | | 1,000.00 |
| Professional Fees | | |
| Aquatic management | 2,500.00 | |
| Grant Writing | 0.00 | |
| Legal | 800.00 | |
| Other (engineer, wildlife cont., clerical) | 1,000.00 | 4,300.00 |
| Reserve Accounts | | 138,897.04 |
| Security | | 3,680.00 |
| Travel | | 125.00 |
| Utilities | | |
| Garbage | 2,050.00 | |
| Porta Potty | 1,400.00 | |
| Telephone | <u>1,400.00</u> | 4,850.00 |
| Volunteer Outreach | | 200.00 |
| Wages | | 24,050.00 |
| | | |

TOTAL GENERAL CORPORATE 607,664.74

EXPENDITURE

The foregoing appropriations are hereby appropriated from the general property tax for corporation purposes.

TORT IMMUNITY INSURANCE FUND

Tort immunity – Liability 4,000.00

The foregoing appropriation is hereby appropriated from the proceeds of special liability insurance tax, in addition to all other district taxes as provided by law.

ANNUAL REPORT AND AUDIT FUND

500.00 Annual report and audit

The foregoing appropriation is hereby appropriated from the proceeds of a special annual report and audit tax, in addition to all other district taxes as provided by law.

SUMMARY

| General Corporate Expenditure | 607,664.74 |
|-------------------------------|------------|
| Tort Immunity Insurance Fund | 4,000.00 |
| Annual Report and Audit Fund | 500.00 |
| | |
| TOTAL EXPENDITURES | 612,164.74 |

That the foregoing shall constitute the annual budget for the Lost Nation-New Landing River Conservancy District of Illinois for the fiscal year beginning May 1, 2014, and ending April 30, 2015.

ATTACHMENT 2 (PAGE 3 OF 3)

As a part of the annual budget, it is stated

A. Statement of cash on hand at the beginning of the fiscal year:

\$ 116,258.87

B. Estimate of the cash expected to be received during the fiscal year from all sources:

\$ 495,905.87

C. Estimate of the expenditures contemplated for the fiscal year:

\$ 473,267.70

D. Statement of estimated cash expected to be on hand at the end of the fiscal year:

\$ 138,897.04

E. Estimate of the amount of taxes to be received by the District:

\$ 129,190.87

SECTION 2. That all unexpended balances of any item or items or any general appropriation made in this ordinance be expended in making up any insufficiency in any item or items in the same general appropriation and for the same general purpose of any like appropriation made for this ordinance.

SECTION 3. That all unexpended balances from annual appropriations of previous years are hereby re-appropriated.

SECTION 4. That the validity of an item or section of this ordinance shall not affect the validity of the whole or any part thereof.

SECTION 5. That all ordinances or parts of ordinances conflicting with any of the provisions of this ordinance be and the same are hereby repealed.

SECTION 6. That this ordinance shall take effect and be in full force from and after its passage, approval and publication as provided by law.

PASSED: June 19, 2014 APPROVED: <u>June 19, 2014</u>

> Marty Portner Marty Portner

Vice-President of the Board of Trustees of the Lost Nation-New Landing

River Conservancy District of Illinois

John Harris

John Harris Secretary of the Board of Trustees of the Lost Nation-New Landing River Conservancy District of Illinois

(SEAL)

ATTACHMENT 3

Resolution [02-2014] Public Hearing on Budget and Appropriation Ordinance

WHEREAS, on May 13th, 2014, The Lost Nation New Landing RCD Board Motions to call a public hearing on the Budget and Appropriation Ordinance of the Fiscal year starting May 1, 2014 and ending April 30, 2015 to be held on June 19th, 2013 at 7:00PM at the Lake Court Center 404 Lake Court; Dixon, IL 61021. Notice of the hearing shall be published in a local newspaper at least one week prior to hearing.

Dated this 13th day of May, 2014

| /s/ Glenn Baldwin |
|-------------------|
| Glenn Baldwin |
| |
| /s/ Marty Portner |
| Marty Portner |
| |
| /s/ John Harris |
| John Harris |
| |
| /s/ Steve Larry |
| Steve Larry |